School or Department Name

Course Name (DEPT ###) R-Course Proposal

***Prepared by Faculty Name***

***Submitted to Academic Senate for Date deadline***

[Introduction to Course Proposal 2](#_Toc34373995)

[Course Information 2](#_Toc34373996)

[Typical Week in the Online Version of 2](#_Toc34373997)

[Supplementary Information for Distance Education Course Proposals 2](#_Toc34373998)

[Question 1. How will the course content be delivered? 2](#_Toc34373999)

[Question 2. What technologies / tools will be used for student-instructor interaction, student – IA interaction, student-student interaction, and instructor-IA interactions? 2](#_Toc34374000)

[Question 3. How will students be evaluated? Describe the frequency of the evaluations and the type of feedback students receive. 3](#_Toc34374001)

[Question 4. Describe how student identity will be verified, especially for high-takes assessments like midterms and final exams. How will academic integrity be handled? 3](#_Toc34374002)

[Question 5. If the course employs IAs, describe how the IAs will interact with the students and provide the student/IA ratio. Describe how the IAs will be trained, and how the IAs will interact with instructors. 3](#_Toc34374003)

[Appendix 1. Course Syllabus 4](#_Toc34374004)

[Appendix 2. Course Learning Outcome Alignment 4](#_Toc34374005)

# Introduction to Course Proposal

## Course Information

|  |  |
| --- | --- |
| **Course Number** |  |
| **Course Name** |  |
| **Catalog Description** |  |

## Typical Week in the Online Version of

In an online course, the typical week runs from Monday through Sunday. This format provides students with predictability, while allowing for novel interactions each week. The table included below showcase the basic structure of a typical week.

S2S – Indicates student to student interaction

S2I – Indicates student to instructor interaction

I2S – Indicates instructor to student interaction

S2M – Indicates student to material interaction

D – Indicates Deliverable

|  |  |  |
| --- | --- | --- |
| **Day** | **Interaction** | **Academic Integrity Component** |
| **Monday** |  |  |
| **Tuesday** |  |  |
| **Wednesday** |  |  |
| **Thursday** |  |  |
| **Friday** |  |  |
| **Saturday** |  |  |
| **Sunday** |  |  |

# Supplementary Information for Distance Education Course Proposals

## Question 1. How will the course content be delivered?

## Question 2. What technologies / tools will be used for student-instructor interaction, student – IA interaction, student-student interaction, and instructor-IA interactions?

|  |  |  |  |
| --- | --- | --- | --- |
| **Technology** | **Description / Use** | **Interaction Type\*** | **Frequency** |
| **Canvas** |  |  |  |
| **Google Suite** |  |  |  |
| **Interactive Video (Kaltura / YouTube)** |  |  |  |
| **Zoom** |  |  |  |
| **Turnitin** |  |  |  |

\* Interaction Type Codes:

S2S – Indicates student to student interaction

S2I – Indicates student to instructor interaction

I2S – Indicates instructor to student interaction

S2M – Indicates student to material interaction

D – Indicates Deliverable

All activities are asynchronous except for the first-day instructor and course introduction, which is synchronous.

## Question 3. How will students be evaluated? Describe the frequency of the evaluations and the type of feedback students receive.

## Question 4. Describe how student identity will be verified, especially for high-takes assessments like midterms and final exams. How will academic integrity be handled?

## Question 5. If the course employs IAs, describe how the IAs will interact with the students and provide the student/IA ratio. Describe how the IAs will be trained, and how the IAs will interact with instructors.

# Appendix 1. Course Syllabus

# Appendix 2. Course Learning Outcome Alignment